



<https://www.galtech.org/job/accountant>

Accountant

Description

We're seeking an organized, honest, and committed accountant to join our team. This individual will work closely with management to enhance our record-keeping and all related financial activities.

Roles and Responsibilities

Ensure compliance of financial statements and records with laws and regulations.
Keep accounting books and systems updated.
Accurately prepare and file GST returns on time.
Prepare and file TDS returns as required, ensuring timely compliance.
Maintain organized financial statements.
Audit and analyze financial performance.

Skills and requirements

6 months – 1 year of accounting experience, focusing on GST and TDS filing.
Strong attention to detail and excellent organizational skills.
Proficiency in Tally, QuickBooks, or Zoho Books.

Education

Bachelor's Degree

Contacts

Email: hr@galtech.org
Call: +91 6282 845 368

Date posted

July 19, 2024

Hiring organization

GALTech Technologies Pvt Ltd

Job Location

Infopark Thrissur Campus, 680308,
Thrissur, Kerala, India

Employment Type

Full-time

Skills

GST & TDS Filing

Industry

Software Development

Base Salary

INR 10000 - INR 15000